

MAINTENANCE RESPONSIBILITY CHECKLIST

Park Mediterriana

#318

Condominiums: _____

PUD: _____

Single Family: _____

Other: _____

Dwelling Interior

Assoc. **Owner**

Air Conditioning & Heating	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appliances - built in	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appliances - free standing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carpeting	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Caulking - bathroom, kitchens	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chimneys - flues	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chimneys - sweeping	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doorbell - components	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fireplaces - chimney sweeping	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fireplaces - repair firebox	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fireplaces - repair mantle	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Floor coverings - carpet	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Floor coverings - vinyl	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Floor coverings - tile (ceramic)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Floor coverings - tile (vinyl)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Floor coverings - wood	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Foundation/Slab	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hot water heater	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lighting fixtures	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Space Heaters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wallpaper and Paneling	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Window glass/ screens	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Window flashing & Waterproofing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Window frames	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Window hardware	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dwelling Exterior:

Air conditioning unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Antennas (owner installed)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Buildings surfaces	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chimneys- Structure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doorbell - component/button	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - entry/flashing/waterproofing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - entry - frame & door	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - entry - frame & door (interior surface)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - entry - locks & hardware	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - entry - painting (exterior)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - screen (owner installed)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - sliding	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - sliding - frame & track	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - storm (owner installed)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - security (owner installed)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dwelling Exterior continued:

Assoc. **Owner**

Fireplace - repair exterior (stone/bricks)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Furnace	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gutters / Downspouts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Individual Entry Area	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Painting - exterior surfaces	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stucco - painting/coloring	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stucco - repair & replacement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Trim - wood - maint./replace	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Trim - wood - painting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wall - bearing walls	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wall - partition walls	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Patios/Balconies:

Balcony / Patio drains	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Balcony surfaces (clean, seal and re-surface)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Balcony structure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patio Sliding doors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patio Sliding doors (flashing & waterproofing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patio Sliding doors (frame & tracks)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patio Sliding doors - hardware	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Garage:

Doors - garage (electric openers & remotes)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - garage locks & hardwares	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - garage - painting exterior	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doors - garage - replacement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage - Interior and Floor Surfaces	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Roof:

Roof decking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof flashing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof shingles/tiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof underlayment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof vents	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof Structural Support	<input type="checkbox"/>	<input checked="" type="checkbox"/>

MAINTENANCE RESPONSIBILITY CHECKLIST

Park Mediterriana

#318

Condominiums: _____

PUD: X

Single Family: _____

Other: _____

<u>Common Areas</u>	<u>Assoc.</u>	<u>Owner</u>	<u>Utilities/ Wiring/ Plumbing Cont.:</u>	<u>Assoc.</u>	<u>Owner</u>
Block Walls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Toilet - fixtures & components	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Common area improvements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trash - regular pickup	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drainage Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trash - special pickup	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fencing / Walls - Common Areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Water heaters(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Landscaping - Common Area lawns	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Landscaping - Common Area slopes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Pest control:</u>		
Landscaping - Common Area trees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Spraying for household pests:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Landscaping on Lots	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(ants, fleas, etc.) interior of unit		
Lighting fixtures- Common Areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Termite eradication	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parking Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Pool	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Other:</u>		
Pump & filter room	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Address numbers	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recreation Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Address light (switch inside)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fences / Walls - enclosing yard	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	facing exterior toward common areas		
Streets - Maintenance & repair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fences / Walls - enclosing yard - interior	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Trash Storage Spaces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mailbox- cluster	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			Mailbox key	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Utilities/ Wiring/ Plumbing:</u>			Mailbox lock	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patio light	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mailbox stand/structure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cable TV wiring	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Drains - bathtubs/showers/sinks	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Ducts/Chutes	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Electrical switches, sockets	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
wallplates (EXTERIOR)					
Electrical wiring - interior	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
wallplates (INTERIOR)					
Front door light (switch inside)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Gas lines (in unit)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Plumbing fixtures	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Pressure regulators	<input type="checkbox"/>	<input type="checkbox"/>			
(Toilets/sinks/tubs/faucets/etc.)					
Plumbing lines on lots	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Sewer lines	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Telephone wiring	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Toilet & sewer backups	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Toilets - wax rings	<input type="checkbox"/>	<input checked="" type="checkbox"/>			